Smit Chacha

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Portfolio: http://www.smitchacha.com/
Google Page: https://g.co/kgs/96oSNvP

Graphic Designer | Web Developer | SEO Specialist | Content Writer | Affiliate Marketer | Forex Trader | Book Writer

Technical Skills

Adobe Photoshop	Microsoft Office	Book Publishing	Webmaster Tools
Adobe Dreamweaver	PSD to HTML5/CSS	Affiliate Marketing	E-Commerce
Autodesk Maya	Content Marketing	Forex Trading	Social Media Marketing
WordPress	SEO	Google Analytics	Link Building
Android Apps	Games Development	2D and 3D Animation	Stock Market

About Me

I have over 10 years experience in building, developing and marketing blogs/websites. Book publishing and distribution, content writing (web and print). Graphic design and marketing. Managing multiple E-commerce stores. Analysing and converting organic traffic into sales. Building and growing social media account followers and likes. Forex trading (fundamentals, technical analysis and risk management).

I am an experienced professional with excellent management & people skills. I have experience which enables me to create vibrant and effective environments to encourage change and development. I pride myself on having an excellent working relationship with different professionals, colleagues, customer etc. I have a proven success rate of achieving outcomes and supporting others to reach their goals. During my career I have acquired in-depth knowledge, analytical and problem-solving skills which I am able to apply to my work and everyday life.

Key Skills

- **Communication** – Excellent communication skills which I can adapt to meet the needs of different audiences.
- **Teamwork** - I am a team player and I can work productively with professionals and non-professional.
- **Proficiency** - I am proficient user of Microsoft Office Applications with the ability to write professional reports, analyse & interpret large data set, plus learn new applications.
- **Personal Development** – I welcome growth and development and know the benefits of volunteering and studying.

Education:

Sept 2005 - Jul 2008
London Metropolitan University

BSc in Computer Visualization and Games

Sept 2002 – May 2005
Escola Dr. Antonio Carvalho Figueiredo (Portugal)

Information Technology Diploma (I.T.)

Languages:

English, Portuguese, Gujarati, Hindi - **Spoken**   HTML, CSS, PHP, MySQL, JavaScript, C# - **Technical**

Hobbies and Interests

I have a degree in Computer Visualization and Games from London Metropolitan University. During my 3 years course I have learn how to use Autodesk Maya to create 3D models and Cinematic Animations, plus Adobe Photoshop to create and generate UV Texture Maps. I also learn how to program in XNA C# to create Xbox games. I also learn how to use Adobe Flash to create 2D Games and 2D Animations.

| You?re Hired! Secrets for ... 2018 | How to Invest in the Stock... 2021 | Health Surgeon 99... 2017 | Live Life Healthy, Co... 2019 | Proteins and Erectile Dy... 2019 | Book Writing Ideas: How ... 2019 | Diabetes Patient Nat... 2020 | Eczema Cure Today - Get... 2017 | Forex Technical A... 2020 | CV Resume Writing Tec... 2019 | Health Hacks - 18 Health Tips by Hea... 2019 | SEO for WordPress ... 2021 | How to Start an Online B... 2020 | Eczema Diet - Get Rid of ... 2019 |

I have published over 15 paperback and digital books on Amazon KDP and LULU, they are widely available over the web in several online retailers. I have also published in a digital format in Google, Amazon and Apple.

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Hobbies: I like to read and write, watch video tutorials, football. I do Forex and Stock Market and I know how to read Horoscopes in Vedic Astrology.

Work Experience:

2024 – present
Interpreter, Aqua Interpreting Group
- o Interpreting in 3 different languages: Portuguese, Gujarati and Hindi into English
- o Translating and interpreting in person and over the phone in different locations and places

2017 – 2023
Writer
- o I published over 15 paperback and digital books.

2016 – present
Trader, self employed
- o Buying & selling shares, stocks etc

2014 – 2015
Course Co-ordinator, Harrow International Business School
- o Assisting students with course details and direction.
- o Printing and scanning documents & a range of office duties.
- o Filing and general administrative duties.
- o Answering queries via phone, in-person, email & mail.

2010 - Present
Webmaster

- o Registering Domain Names and Server FTP
- o Installing Content Management System (WordPress)
- o Downloading and Installing Various CMS Plug-ins as necessary
- o Designing Logos and Graphic Design in Photoshop
- o SEO (Onsite, Offsite)
- o Content Writing/Publishing and Social Media
- o Installing, Analysing and Optimizing Web Traffic (Google Analytics)

2009 – 2010
Office Administrator, Oxford College of Management Studies
- o Printing & scanning documents & building forms in Microsoft Word.
- o Answering phone calls, email correspondence & post.
- o Sending parcels via couriers & completing data entry tasks.
- o Answering student queries and printing student cards.